

CHICAGO

Hours: 8:30 a.m. to 5 p.m.

Monday–Friday

Wednesdays open until 7 p.m.*

**For marriage and civil union licenses only*

50 W. Washington St.

Concourse Level

Chicago, IL 60602

312.603.7790

Mailing Address:

PO Box 642570

Chicago, IL

60664-2570

SUBURBAN OFFICES*

Hours: 8:30 a.m. to 4:30 p.m.

Monday–Friday

Wednesdays until 7 p.m.

**Marriages and civil unions performed
by appointment only*

North Suburbs/Skokie Courthouse

5600 W. Old Orchard Road, Room 149

Skokie, IL 60077

847.470.7233

Northwest Suburbs

Rolling Meadows Courthouse

2121 Euclid Ave., Room 238

Rolling Meadows, IL 60008

847.818.2850

Western Suburbs

Near the Maywood Courthouse

1311 Maybrook Square, Room 109

Maywood, IL 60153

708.865.6010

South Suburbs/Markham Courthouse

16501 S. Kedzie, Room 238

Markham, IL 60426

708.232.4150

Southwest Suburbs

Bridgeview Courthouse

10220 S. 76th Ave., Room 238

Bridgeview, IL 60455

708.974.6150

AVOID THE WAIT!

ORDER ONLINE: www.cookcountyclerk.com

ORDER BY PHONE: 866.252.8974

Order at your local Currency Exchange.

(Extra fees apply for these conveniences.)

IDENTIFICATION

Photo ID is required for Marriage and Civil Union Applications, Birth and Death Records.

Valid Identification

One form of ID if submitting one of the following: State driver's license, state identification, U.S. passport, U.S. Armed Forces identification card.

OR

Two of these forms of ID: Certified copy of Birth Certificate (English translations required for foreign certificates), U.S. naturalization certificate, U.S. resident alien card, Life insurance policy (at least one year old), Foreign passport, U.S. issued consulate identification card, Baptismal record (date of birth must appear).

FEES

\$15 for a certified copy of a birth, marriage, civil union or death record (\$4 per each additional copy).

Marriage licenses are \$60.

Civil union licenses are \$60.

www.cookcountyclerk.com

Cook County Vital Records keeps records for Chicago & Suburban Cook County

For other Illinois counties go to:

www.idph.state.il.us/vitalrecords

For records for other states go to:

www.vitalchek.com



David Orr
Cook County Clerk

COOK COUNTY

VITAL RECORDS

BIRTH, MARRIAGE, CIVIL UNION & DEATH RECORDS





BIRTH AND DEATH RECORDS

The Cook County Clerk's office keeps official records of births and deaths that occur in Chicago and suburban Cook County. Under state law, you may legally obtain a certified copy of your own birth certificate and/or the birth certificate of your child.

FEE: \$15



MARRIAGE LICENSES AND RECORDS

ELIGIBILITY

According to Illinois law, both the bride and groom must be 18 or older, be of opposite sex and must not be blood relatives or siblings by marriage.

EXCEPTIONS

Illinois law allows exceptions: first cousins older than 50 may marry.

16- and 17-year-olds may obtain a marriage license with:

1. Consent of parents listed on applicants' birth certificates
 2. Certified copies of applicants' birth certificates
 3. A second form of identification showing applicants' dates of birth
- All parents listed on each minor's birth certificate must be present and must also show valid identification.

APPLYING

Couples must appear together in person at one of the Cook County Vital Records offices. They will be asked several questions at the counter, and must present valid identification with proof of age before they can sign the marriage license application. *The fee is \$60.*

TIMELINES & RESTRICTIONS

Marriage licenses are issued while you wait, and are effective the following day. Licenses are valid for 60 days but effective only for marriages performed in Chicago and suburban Cook County.

AFTER THE MARRIAGE CEREMONY

The officiant performing the ceremony must complete the bottom portion of the marriage license and mail or deliver it to:

Cook County Vital Records, P.O. Box 642570, Chicago, IL 60664-2570

Certified copies of marriage records are \$15 (\$4 per each additional copy).

FEE \$60



GENEALOGY

The Genealogy Unit of Cook County Vital Records provides non-certified genealogy versions of birth (over 75 years), death (over 20 years) and marriage (over 50 years) records for the purpose of genealogical research. Records are for Chicago and Cook County dating back to 1872. Genealogy records can be purchased in person or downloaded online at: www.cookcountygenealogy.com.

FEE: \$15



CIVIL UNION LICENSES & RECORDS

Illinois' civil union law enables couples who are 18 or older, regardless of gender, to legally certify their union. To apply for a civil union, you and your partner must appear together at one of the Cook County Vital Records offices and present valid photo identification with proof of age. Application guidelines, timelines and restrictions are similar to the marriage license process detailed in this brochure. However, there are no age or consent exceptions. Licenses are issued while you wait and are effective the following day. They are valid for 60 days, but only for unions performed in Chicago and suburban Cook County.
Certified copies of civil union records are \$15 (\$4 per each additional copy).

FEE: \$60



BUSINESS REGISTRATION

Cook County Vital Records' Assumed Names Department provides applications for filing under the Assumed Business Name Act to persons conducting business as a sole proprietorship or general partnership.

FEE: \$50



NOTARY DEPARTMENT

Cook County Vital Records' Notary Department registers Cook County Notary signatures and issues certifications of authority.

IN PERSON: \$5 BY MAIL: \$10